

ORIGINAL

Sweetwater County Solid Waste District #2
Landfill located 265 Crooks Gap
County Road 23
3 Miles South of Wamsutter
Main Office: 509 Indian Paintbrush Ave Bairoil, WY 82322
307-328-2084
Email: sw2sar@yahoo.com
Website: sweetwaterdistrict2.com

Minutes
Regular Meeting
November 20, 2025

Conference call Meeting @ 5 p.m.

Chairman Lowell Clawson called this meeting to order at 5:02 p.m.
Board Members present at the Bairoil Office were Secretary-Treasurer Dean Martin, Butch McFall, Clerk-Manager Sue Rigano and Landfill Supervisor Jeff Evans,
Board Member present at Wamsutter was Seth Rauch.

Public Comment: None

The Minutes of October 23, 2025, stand as written.

A motion was made by Seth Rauch and seconded by Butch McFall to approve the agenda of November 20, 2025, as presented. Motion passed.

Reports:

Fuel Cards:

Manager Sue Rigano stated, our old fuel cards from J.H Kasper in Rawlins, Wy were no longer working for the employees. The key pump located at Bairoil was having issues for about 6 weeks, causing a problem getting fuel for employees driving back and forth for work. Sue applied to Sinclair and Conoco and was turned down by both companies to get fuel cards.

Sue was able to get new cards through Fuelman, we have received them, and they are working great.

Fire Extinguishers

Our Fire extinguishers at Wamsutter and Bairoil were serviced 11-06-2025 by CS Consulting out of Casper, Wy. Wamsutter had (20) extinguishers, Bairoil had (5) to be serviced.

Closures for Thanksgiving:

The Landfill at Wamsutter will be "**Closed**" November 27th and November 28, 2025.

Bairoil Transfer Site will be "**Closed**" November 27, 28 and the 29th.

Both places will re-open December 1, 2025. Notices for "Closure" have been posted.

Used Tires:

Landfill Supervisor Jeff Evans stated as of today they have hauled (3) loads of used tires to Casper Landfill starting November 12, 2025. We will continue to haul as long as the weather stays good.

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Final Audit:

We have received the Final Audit for Fiscal year July 1, 2024, thru June 30, 2025.

The report was good.

Clerk/Manager Sue Rigano stated the report contained a statement saying SWCSWDist #2 did not have a written Statement of Investment Policy.

Sue explained we **do** have a written Statement of Investment Policy that was done by former Attorney David Erickson. Sue scanned a copy of this paperwork to Auditor Seth Coursen of PMCH. Mr. Coursen responded that he received the copy, and it will be added to next year's Audit.

Old Business:

A discussion ensued among the Board members regarding selling our 1997 F150 with snowplow attachment. We no longer need this piece of equipment since we purchased the Skid Steer.

A motion was made by Secretary/Treasurer Dean Martin to put 1997 F150 out for bid with the minimum bid starting at \$6000.00. Butch McFall seconded this motion. Motion passed.

Selling extra Equipment:

Landfill Supervisor Jeff Evans asked the board to consider selling off some of our equipment we no longer need. (1) Motor Grader -in good condition. The 2013 trash truck sitting in Bairoil has packer issues and the 2023 Freightliner trash truck, that has not worked out very well for our business.

A discussion ensued among the Board Members. The Board suggested looking around at some truck dealerships and trash businesses as to find an interest in buying any of these items. Different suggestions were made regarding how to proceed with selling these items. Jeff and Sue will be working on this.

New Business:

Proposal from Western EGI:

Rob Gerrard with Western EGI in Rock Springs reviewed the prepared proposal with the Board Members as to how they would proceed getting the Closure of the Vertical Expansion Pit ready to go out for bid in the Spring of 2026.

They would do an arial survey of the Vertical Pit, verify the depth of cover, this needs to be approved by the DEQ. There would be times they would have supervisors on site during different stages of construction.

Estimated prices so far are as follows:

Survey before and after \$8,200

Design-\$12,200

Construction-\$36,800

\$7,100 for additional survey.

Contractor not included.

A motion was made by Vice-Chairman Seth Rauch and seconded by Secretary/Treasurer Dean Martin to accept the proposal as presented by Rob Gerrard and sign the contract. Motion passed.

Safety Awards:

A discussion ensued among the board members regarding giving our employees Safety Awards.

Vice Chairman Seth suggested raising it to \$1200 for full time and \$600 for parttime.

A motion was made by Secretary Treasurer Dean Martin to give the full-time employees a Safety Award of \$1200 and \$600 for the part- timers. Vice-Chairman Seth Rauch seconded this motion.

Motion passed.

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Executive Session: Matter confidential by law.

A motion was made by Butch McFall and seconded by Dean Martin to go out of Regular Session at 5:27 p.m. Motion passed.

In Executive Session at 5:28 p.m.

Back in regular session at 5:40 p.m.

Chairman Clawson ask board members if there were any objection to what was discussed in the executive session. No one objected.

A motion was made by Secretary-Treasurer Dean Martin and seconded by Vice-Chairman Seth Rauch to hire Mark Stewart with Davis and Cannon Law Firm as our new Attorney. Motion passed.

A motion was made by Butch McFall and seconded by Dean Martin to give Shelli Amanda Lott a two dollar an hour raise for acquiring her CDL license, (raise effective as of November 20, 2025) with her agreeing to sign a **(2) year** contract with the Solid waste District #2 to continue to stay employed by us so we can recoup some of the money we expended to get her trained.

If she quits before the contract is fulfilled, she will have to re-pay 50% of the money the district expended to get her trained. Motion passed.

Ratify Checks for October meeting:

A motion was made Butch McFall and seconded by Dean Martin to ratify paying checks # 20263/20282/&20305 to Plus Electric from October 23, 2025, Meeting. Motion passed.


Chairman Clawson abstaining due to pecuniary interests.

A motion was made by Butch McFall and seconded by Dean Martin to pay bills Check # 20309 through Check # 20388 including all EFT's and all DCs in the amount of \$128,370.87. Motion passed.

Chairman Lowell Clawson abstaining due to pecuniary interest.

Next Meeting date December 11, 2025 @ 5 P.M.

Meeting adjourned at 5:43 p.m.


Chairman Lowell Clawson


Clerk-Manager Sue Rigano

Date 12-18-25